

HIGH COURT OF PUNJAB AND HARYANA AT CHANDIGARH
SOCIETY FOR CENTRALIZED RECRUITMENT OF STAFF IN SUBORDINATE COURTS
(S.S.S.C.)

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No. 327 /S.S.S.C.
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NOTICE

Advt. No. 25C/SSSC/HR/2019

It is for the information of all concerned candidates who have been shortlisted for the Computer Proficiency Test for the posts of Clerk in Subordinate Courts of Haryana that the Computer Proficiency Test will be held on **20.03.2020, 21.03.2020 & 22.03.2020**. Admit cards indicating the date, time, batch and venue of the examination will be uploaded on **27.02.2020** on the website www.sssc.gov.in

Computer Proficiency Test will consist of Word Processing and Spreadsheet, both of which will be of qualifying nature. In the Word Processing part of Test, candidates will be provided with a passage of 600-700 words printed on a paper and the candidates will have to type the same on computer in specially programmed software. Candidates will be required to type as many words as possible in the duration of 10 minutes. The required minimum typing speed to qualify the Typing Test is 30 W.P.M. Typing Speed will be calculated by using the following formula :-

$$\frac{\text{No. of words typed-Mistakes}}{10}$$

In the Spreadsheet part of Test, 5 questions of MS EXCEL will be asked comprising of 2 marks each. The candidates will be required to solve these questions in MS EXCEL 2007/2010 office version within the duration of 10 minutes.

The aforesaid Computer Proficiency Test is of qualifying nature only and the final merit will be prepared on the basis of marks secured by the candidates in written examination held on 10.11.2019.

Sd/-
Member Secretary
S.S.S.C.